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Geraldine J. Ritter

William W. Scriber

**Executive Director**

Katie Malinowski

**FOR IMMEDIATE RELEASE**

August 15, 2023

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**Budgeting and Accounting for Town Officials  
Training in Glenfield September 26 and 27**

**Watertown, NY** – The Tug Hill Commission and Association of Towns of the State of New York are collaborating to provide training on financial requirements and regulations for town governments. Instructor Laird Petrie will provide a two-day, comprehensive training on town governments requirements and regulations related to budgeting and accounting on Tuesday, September 26 and Wednesday, September 27 at the Howard G. Sackett Technical Center, 5836 St. Rt. 12, Glenfield, NY 13343.

**Day One:** 8:30 a.m. to 4:30 p.m. is designed to cover topics that will be beneficial for elected town officials as well as bookkeepers, accountants, and comptrollers.

**Day Two:** 8:30 a.m. to 4:30 p.m. is designed to assist town bookkeepers, accountants, and comptrollers to record day to day financial transactions and generate necessary financial reports to the town board and outside agencies.

The cost is \$75 for a one-day registration; \$125 for a two-day registration, and both days include breakfast and lunch. Materials are also included. The Edge Hotel, 3952 St. Rt. 12, Lyons Falls, NY 13368 has reserved 10 rooms the evening of September 26 at \$89 per night plus tax for attendees. Call (315) 348-4211 and ask for the Tug Hill Commission block rate. Rooms must be reserved by August 26 to guarantee pricing.

Please register at [THCBudgetSchool.eventbrite.com](https://www.eventbrite.com) no later than September 15. More information on the training can be found through the registration link. We encourage people to register early, as space is limited! If you have questions, please contact the Tug Hill Commission at (315) 785-2380.

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*The New York State Tug Hill Commission is a non-regulatory state agency charged with helping local governments, organizations, and citizens shape the future of the region, especially its environment and economy. The commission uses a grassroots approach to build local capacity and provide technical assistance in land use planning, community development, and natural resource management.*

*Helping local governments and citizens shape the future of the Tug Hill region.*