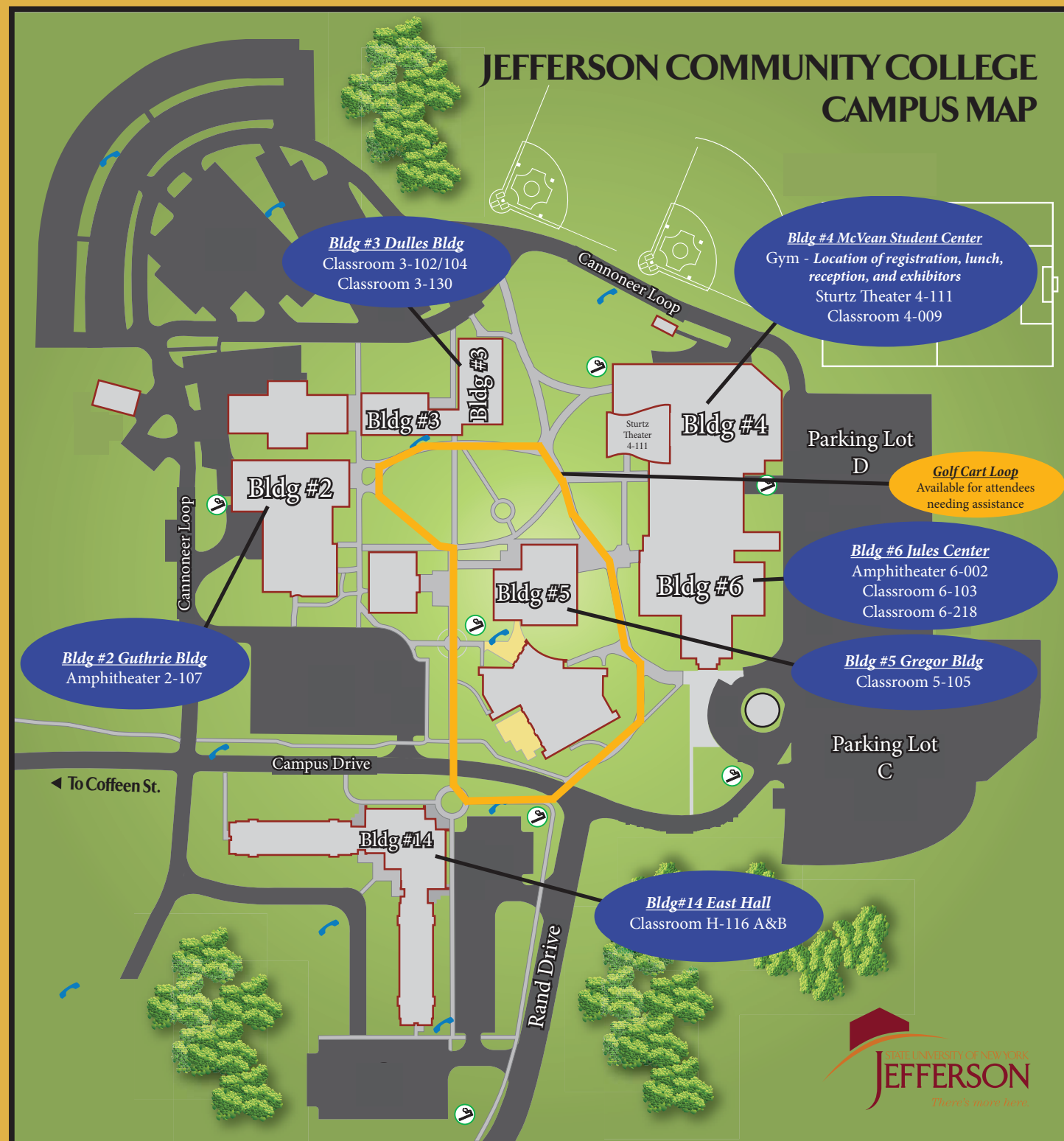


Black River ~ Photo by Tony Machia

30th Annual Local Government Conference March 28, 2019 Program



Whetstone Gulf, Lewis County, NY ~ Photo by Tony Machia



SERVICES

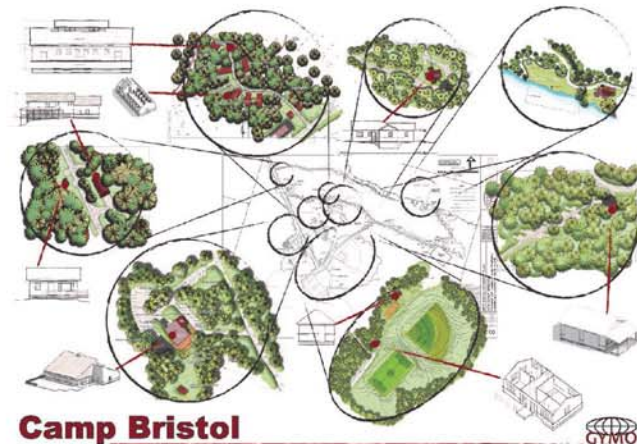
- Architecture
- Engineering
- Environmental
- Land Surveying
- Land Planning

LOCATIONS

- Corporate Office: 18969 US Route 11, Watertown NY 13601
- Old Forge Office: 2955 State Route 28, Suite B, Old Forge NY 13421
- Syracuse Office: 451 S. Warren Street, Syracuse, NY 13202

CURRENT ON-GOING PROJECTS

- Village of Lowville Roadway & Utility Reconstruction
- NYS Elks Camp Bristol: Amboy, NY
- Carthage Area Hospital: Carthage, NY
- Dollar General: Multiple Locations
- Fort Drum Lend Lease Housing: Fort Drum, NY
- Sonic: Albany, NY
- Brookside Senior Living Renovations: Lowville, NY
- Water Quality Improvement: Henderson, NY
- New Hartford Town Offices: New Hartford, NY
- Northern Credit Union: Adams, NY



Camp Bristol



WATERTOWN | ITHACA | SARATOGA

50

1970-2020

BCA
ARCHITECTS
ENGINEERS

celebrating our past,
transforming our future...

Celebrating half a century of client satisfaction, employee empowerment, and the transformation of our communities with innovative and sustainable design solutions.

(315) 782-8130 | WWW.THEBCGROUP.COM



Watertown Savings Bank



ELITE BUSINESS SERVICES

Whether you want to streamline operations, improve cash flow, automate routine tasks or improve investment returns, Watertown Savings Bank offers a variety of products, services and solutions that are tailored to meet your needs.

We are the #1 Business and Municipal Banking Choice in Jefferson County!



Group Workers' Compensation Program
Serving the Needs of NYS Public Entities

Celebrating 25 Years of Industry Leading Service to NYS Municipalities

The Comp Alliance is a group self-insured workers' compensation program, designed exclusively for municipal corporations and school districts in New York State. Sponsored by the Association of Towns of the State of New York (AOT) and the New York State Conference of Mayors (NYCOM), the Comp Alliance has more than 280 participating public entities. Its main purpose remains today what it was in 1994, to ensure that its members are able to meet their long-term workers' compensation liabilities while maintaining stable funding contributions.

Our Mission - to protect our members from long-term exposure

to costly workers' compensation claims by providing a fiscally sound, comprehensive workers' compensation program that maintains the stable pricing necessary for municipal budgets.

As we celebrate 25 years of industry leading service there has never been a better time to contact the Comp Alliance to receive a quote for your workers' compensation.

Program Sponsors



For more information or a quote contact

Aaron Reader, Director of Client Services

Phone: 866-697-7665

E-mail: areader@wrightinsurance.com

www.compalliance.org

Welcome attendees! Hope you enjoy the day!

The Tug Hill Commission Wants To Hear From YOU!

Visit the Tug Hill Commission's exhibit table in the gym to help chart our future!

The commission is developing its 2020-2024 strategic plan. Please stop by our table in the gym, answer a brief, three question survey, and enter your name to win a free copy of *Tug Hill, Shaping the Future of the Region*. The winner will be chosen today at the afternoon reception, but you do not need to be present to win.

Thank you for attending the Local Government Conference, and for sharing your thoughts with us!

Sincerely,

Katie Malinowski

Executive Director



Keynote Speaker

Colonel Kenneth Dean Harrison
Garrison Commander
United States Army Garrison Fort Drum

*The Jules Center, Sturtz Theater 4-111
8:30 - 9:00 a.m.*

Colonel Kenneth "Dean" Harrison is from Harmans, Maryland. He enlisted in the Army as an Intelligence Analyst in 1991 and was commissioned through Officer Candidate School as a Military Intelligence Officer in 1994. COL Harrison graduated from the University of Maryland Baltimore County in 1987 with a Bachelor's degree in Economics and a Certificate in Industrial and Personnel Relations. He earned his Master's degree in National Security and Strategic Studies from the United States Naval War College in 2006 and completed an Army War College Fellowship in 2015.

COL Harrison's assignments and deployments include: Korea; Fort Drum, New York; Fort Gordon, Georgia; SOUTHCOM Joint Interagency Task Force South, Key West, Florida; Jalalabad Airfield / FOB Fenty, Afghanistan; and Pentagon. COL Harrison has deployed to Saudi Arabia, Bosnia, Afghanistan and Iraq.

Sessions for Assessors

8:30 a.m. - Noon

1H. Step By Step Process Of A Reassessment

ROOM: Building #6, Classroom 6-218

This course will review the necessary facts and statistics that an assessor needs in order to make informed decisions regarding a reassessment project in a smaller jurisdiction. The morning session will include a step by step analysis of the process assessors must take during a reassessment.

- Anne Sapienza, IAO, Assessor, Town of Stafford, Genesee County, NY, 8903 Route 237, P.O. Box 737, Stafford, NY 14143, (716)474-0029, asapienza@rochester.rr.com, www.townofstafford.org

1:15 p.m. - 4:00 p.m.

2H. Players Involved In A Successful Reassessment

ROOM: Building #6, Classroom 6-218

The many different players involved in the success of a reassessment project will be examined through role playing.

- Anne Sapienza, IAO, Assessor, Town of Stafford, Genesee County, NY, 8903 Route 237, P.O. Box 737, Stafford, NY 14143, (716)474-0029, asapienza@rochester.rr.com, www.townofstafford.org



Department
of State

DOS Consultation Center

The Department of State's Division of Local Government Services (DLGS) will have staff available for individual consultations with local government leaders interested in discussing resources available to address specific areas of concern. The Department of State may be able to assist with technical expertise, direct you to other State agencies or discuss potential funding sources. Possible topics for discussion include County-wide Shared Services Initiative plans, local government efficiency grants, land use, planning and zoning issues.

Conference attendees should pre-register to speak with a DOS representative by calling (518)473-3355, though DLGS staff will try to accommodate those that drop by the DOS exhibit table in the gym to make an appointment. This is an exciting opportunity that shouldn't be missed!

9:15-10:30 ~ First Morning Session after Keynote

1A. Developing an Effective Fund Balance Policy

ROOM: Building #4, Classroom 4-009

This session will discuss what a fund balance is, how much fund balance a municipality should keep each year, the benefits of having a fund balance, and what factors a municipality needs to think about when deciding the amount to keep.

- **Laird Petrie**, Associate Examiner, NYS Office of the State Comptroller, State Office Building, 333 East Washington Street, Syracuse, NY 13202, (315)428-4192, lpetrie@osc.ny.gov, www.osc.state.ny.us

1B. Development Ready

ROOM: Building #2, Amphitheater 2-107

This session will discuss: how to attract the right development to your community; focus in on a specific industry; forecast infrastructure costs; anticipate development/redevelopment costs; budget and estimate capital improvement costs; and educate staff, board members and the public about development and infrastructure costs. This knowledge is powerful! Knowing and understanding the complete financial impact of a development to a community is priceless.

- **Erik Cronk**, Landscape Architect, C2AE Architecture/Engineering, 648 Monroe Avenue NW Suite 210, Grand Rapids, MI 49503, (616)454-9414, erik.cronk@C2AE.com, www.C2AE.com
- **Kevin Feuka**, Project Manager, C2AE Architecture/Engineering, 70 Main Street, Canton, NY 13617, (866) 454-3923, kevin.feuka@C2AE.com, www.C2AE.com
- **Ian Yerdon**, Project Manager, C2AE Architecture/Engineering, 301 Plainfield Road Suite 270, Syracuse, NY 13212, (315)380-4382, ian.yerdon@C2AE.com, www.C2AE.com

1C. Managing Land Use On Highway Corridors

ROOM: Building #6, Amphitheater 6-002

Changing land use and incremental growth along highway corridors is a common problem for all communities. Integrating land use planning with transportation planning is an effective way for communities to address the gradual deterioration of traffic flow, pedestrian safety and even the economic viability of local businesses resulting from unplanned commercial growth. Addressing land use along highways is critical to preserving highway function while, at the same time, improving public safety, economic vitality and the character of the community. This session will explore ways of managing land use to avoid congestion, confusing traffic patterns and accident potential along transportation corridors to maintain or improve community character.

- **Brian K. Madigan**, RLA, CPESC, GYMO Architecture, Engineering, Environmental & Land Surveying, 18969 US Route 11, Watertown, NY 13601, (315)788-3900, bmadigan@gymodpc.com, www.gymopc.com



1D. ZBA Basics

ROOM: Sturtz Theater 4-111

Article 78 of NYS Civil Practice Law and Rules provides an opportunity for anyone to challenge decisions made by approving agencies or government or municipal officers. The focus of this session will be on common procedural pitfalls that may lead to legal challenges, and the ways your community can avoid them.

- **Christopher Eastman**, Manager, Local Government Training, NYS Department of State, 99 Washington Avenue, Albany, NY 12231, (518)473-3355, christopher.eastman@dos.ny.gov, www.dos.ny.gov/lg
- **Jennifer O'Donnell**, Local Government Specialist, NYS Department of State, 99 Washington Avenue, Albany, NY 12231, (518)473-3355, jennifer.odonnell@dos.ny.gov, www.dos.ny.gov/lg

1E. Federally Mandated Reasonable Suspicion Training

ROOM: Building #5, Classroom 5-105

This session will review reasonable suspicion testing and the role of the supervisor in making the determination to send safety sensitive employees for reasonable suspicion drug or alcohol testing. The presentation will cover who is required to be tested, when testing should occur, the testing procedures and what should happen if an employee does not pass the test.

- **Roger Cuva**, Vice President and Director of Risk Management, New York Municipal Insurance Reciprocal, 12 Metro Park Road, Suite 208, Colonie, NY 12205, (518)437-1171 ext. 3345, rcuva@wrightinsurance.com, www.nymir.org

1F. Records Management Essentials

ROOM: Building #14, Classroom H-116 A&B

This session discusses the importance of records management, general records management principles and activities, and tips and strategies to help your local government move forward with implementing the things you learn.

- **Michael Martin**, Regional Advisory Officer for Central New York Region, New York State Archives, CEC Room 9A68, Albany, NY 12230, (518)486-1741, michael.martin@nysed.gov, www.archives.nysed.gov

1G. Rural Drug Epidemic: It's Real & It's Local

ROOM: Building #3, Classroom 3-102/104

This session will discuss real issues of the rural drug epidemic in the North Country and what local officials need to know about it.

- **Robert MacKenzie III**, AEMT-P/CEM/CFC, Director, Lewis County Emergency and Fire Management Services, 5252 Outer Stowe Street, Lowville, NY 13367, (315)376-5303, robertmackenzie@lewiscounty.ny.gov, www.lewiscounty.org/departments/emergency-management/emergency-management



Thank You Exhibitors!

~ ~ ~ ~ ~

Advanced Business Systems - www.abscopiers.com
Association of Towns of the State of New York - www.nytowns.org
Aubertine & Currier - www.aubertinecurrier.com
Barton & Loguidice, P.C. - www.bartonandloguidice.com
BCA Architects & Engineers - www.thebcgroup.com
Blair Supply Corporation - www.blairsupplyusa.com
C & S Companies - www.cscos.com
C2AE Capital Consultants Architecture & Engineering - www.c2ae.com
Development Authority of the North Country - www.danc.org
Fourth Coast Inc. - www.fourthcoast.com
G & G Municipal Consulting & Grant Writing - www.ggprocess.com
GYMO Architecture, Engineering & Land Surveying - www.gymopc.com
Koester Associates - www.koesterassociates.com
MRB Group - www.mrbgroup.com
MS-ISAC/EI-ISAC - www.cisecurity.org/ms-isac
New York Municipal Insurance Reciprocal - www.nymir.org
NYS Dept of Environmental Conservation (Lands & Forests) - www.dec.ny.gov
NYS DEC Great Lakes Program - www.dec.ny.gov/lands/91881.html
NYS Department of State - www.dos.ny.gov
NYS Department of Transportation Local Programs - www.dot.ny.gov
NYS Municipal Comp Alliance - www.compalliance.org
NYS Office of Information Services - www.its.ny.gov
NYS Office of the State Comptroller - www.osc.state.ny.us
NYS Tug Hill Commission - www.tughill.org
NYS Workers' Compensation Board - www.wcb.ny.gov
Siewert Equipment Co. Inc. - www.siewertequipment.com
SLELO PRISM - www.sleloinvasives.org
Tug Hill Tomorrow Land Trust - www.tughilltomorrowlandtrust.org
Watertown Savings Bank - www.watertownsavingsbank.com
Williamson Law Book Company - www.wlbonline.com

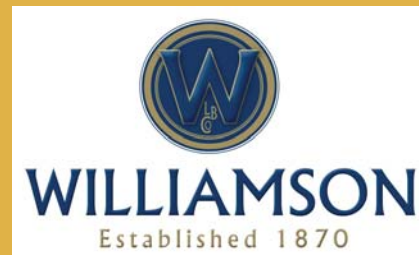
~ ~ ~ ~ ~

Thank You Sponsors!

~ ~ ~ Platinum Level ~ ~ ~



~ ~ ~ Gold Level ~ ~ ~



~ ~ ~ Bronze Level ~ ~ ~

**Local Government Education Committee
of Herkimer & Oneida Counties**

North Shore Council of Governments

Northern Oneida County Council of Governments

NYS Association of City & Village Clerks

River Area Council of Governments

Salmon Rivers Council of Governments

10:45 p.m.-Noon ~ Second Morning Session

2Aa. Working With Communities On Flood Resilience Efforts

ROOM: Building #4, Classroom 4-009

This session will help communities plan for an uncertain future. Attendees will gain an understanding of potential extreme weather impacts, and other environmental and economic threats, in their region.

- *Khristopher Dodson, Associate Director, Syracuse University Environmental Finance Center, 27 E. Washington Street, Syracuse, NY 13210, (315)443-8818 kadodson@syr.edu, <http://efc.syr.edu/>*
- *Kristen Hychka, Research and Outreach Specialist, Syracuse University Center for Sustainable Community Solutions/Environmental Finance Center, 727 E. Washington Street, Syracuse, New York 13244, (906)365-2911, kchychka@syr.edu, www.efc.syr.edu*

2Ab. Northern Border Regional Commission Funding Opportunities

ROOM: Building #3, Classroom 3-130

Northern Border Regional Commission has announced a new regional forest economy partnership. The purpose of the new program is to assist rural communities in transitioning from a historic dependence on the forest-based economy to discovering new opportunities for economic diversity, independence and innovation. Approximately \$7 million is available with a maximum award size of \$1 million and minimum award size of \$250,000. Local governments and non-profit entities are eligible. All four Tug Hill counties are considered "distressed" and only require a 20% match. This session will discuss this new program and how communities can participate.

- *Mark Pattison, Deputy Secretary of State, NYS Department of State, NYS Department of State, Division of Local Government Services, One Commerce Plaza, 99 Washington Avenue, Albany, NY 12231, (518)473-3355, Mark.Pattison@dos.ny.gov, www.dos.ny.gov/lg*
- *Kyle Wilber, Local Government Specialist, NYS Department of State, Division of Local Government Services, One Commerce Plaza, 99 Washington Avenue, Albany, NY 12231, (518)473-3355, kyle.wilber@dos.ny.gov, www.dos.ny.gov/lg*

2B. Distressed & Abandoned Properties: Understanding New York's New Zombie Property Law

ROOM: Building #2, Amphitheater 2-107

Abandoned and blighted properties aren't only eyesores, they can have a negative effect on neighborhoods, residents and entire communities. This session will address the issue of zombie properties and what the state law requires property owners and banks to do in order to address distressed and abandoned properties.

- *Wade Beltramo, General Counsel, NY Conference of Mayors, 119 Washington Avenue, Albany, NY 12210 (518)463-1185, wade@nycom.org, www.nycom.org*



2C. Zoning & Land Use Law

ROOM: Sturtz Theater 4-111

This session will provide a land use and zoning case law update summarizing important decisions and new trends in municipal land use and zoning issues from our state courts. It will also include a discussion on current municipal trends for trying to address and resolve community opposition to development projects.

- *Adam Walters, Partner, Phillips Lytle LLP, One Canalside, 125 Main Street, Buffalo, NY 14203, (716)847-7023, awalters@phillipslytle.com, www.phillipslytle.com*

2D. Record Keeping Tips For Planning Boards & ZBAs

ROOM: Building #6, Amphitheater 6-002

This session will discuss why boards should strive to make records that are of value to enforcement personnel, applicants, municipal attorneys, and current and future boards. This session will also discuss minutes, findings, and the decision document.

- *Christopher Eastman, Manager, Local Government Training, NYS Department of State, 99 Washington Avenue, Albany, NY 12231, (518)473-3355, christopher.eastman@dos.ny.gov, www.dos.ny.gov/lg*
- *Jennifer O'Donnell, Local Government Specialist, NYS Department of State, 99 Washington Avenue, Albany, NY 12231, (518)473-3355, jennifer.odonnell@dos.ny.gov, www.dos.ny.gov/lg*

2E. Anti-Harassment & the 2018 NYS Sexual Harassment Legislation

ROOM: Building #5, Classroom 5-105

An overview of the relevant requirements under the new 2018 Sexual Harassment Legislation will be provided. Examples of the required components of a Sexual Harassment Policy and training protocol will be provided to make sure your municipality is in compliance with the new law. The complaint and investigation process mandated by the new legislation will also be reviewed.

- *Susan O'Rorke, Vice President and Director of Marketing and Member Services, New York Municipal Insurance Reciprocal, 12 Metro Park Road, Suite 104, Colonie, NY 12205, (518)292-0057, sororke@wrightinsurance.com, www.nymir.org*

2F. Managing Inactive Records

ROOM: Building #14, Classroom H-116 A&B

Careful management of inactive records storage is critical to the success of a records management program. This session will discuss: importance of inactive records storage; basic steps involved in setting up a facility; ownership and custody of inactive records; equipment, supplies, and safety concerns; and how to develop inactive records facility policies and procedures.

- *Michael Martin, Regional Advisory Officer for Central New York Region, New York State Archives, CEC Room 9A68, Albany, NY 12230, (518)486-1741, michael.martin@nysed.gov, www.archives.nysed.gov*

2G. Engaging the Amish In Your Community

ROOM: Building #3, Classroom 3-102/104

This session will discuss how your community can engage Amish families in your community to address issues of safety. This includes addressing the safety of Amish vehicles on the highways or building barns and homes.

- *Robert MacKenzie III, AEMT-P/CEM/CFC, Director, Lewis County Emergency and Fire Management Services, 5252 Outer Stowe Street, Lowville, NY 13367, (315)376-5303, robertmackenzie@lewiscounty.ny.gov, www.lewiscounty.org/departments/emergency-management/emergency-management*

1:15-2:30 p.m. ~ First Afternoon Session

3A. Introduction to the National Flood Insurance Program (NFIP)

ROOM: Building #3, Classroom 3-102/104

Session participants will learn how the National Flood Insurance Program came into being, common floodplain definitions, floodway and floodplain permitting requirements, how to find a building's lowest floor, how to determine substantial improvement/damage, elevation requirements for new construction, coastal elevation requirements and how building construction affects flood insurance rates.

- **Mary Binder, CFM, Environmental Program Specialist, New York State Department of Environmental Conservation, Western Flood Protection and Dam Safety Hub, 6274 E. Avon Lima Road, Avon, NY 14414, (585)226-5447, mary.binder@dec.ny.gov, www.dec.ny.gov/lands/75774.html**

3B. Property Maintenance: Dealing With Junky Yards & Junkyards

ROOM: Sturtz Theater 4-111

Local boards get many complaints from local residents who are tired of living next to "junk." This session will review the various types of regulations municipalities can use to address the upkeep of private property. Also discussed will be the difficult process of enforcement.

- **Wade Beltramo, General Counsel, NY Conference of Mayors, 119 Washington Avenue, Albany, NY 12210 (518)463-1185, wade@nycom.org, www.nycom.orgs**

3C. Regulating Short-term Rentals

ROOM: Building #6 Amphitheater 6-002

We have seen the explosion in popularity of individual homeowners or investors utilizing popular websites to rent out rooms, single-family homes, and apartment units for short periods of time. This change often results in impacts to neighboring property owners and the community at large. This session will discuss these short-term rentals, the efforts to regulate them, case law interpreting such efforts, and tips on fashioning regulation.

- **Charles Malcomb, Esq., Hodgson Russ Attorneys, 140 Pearl Street, Suite 100, Buffalo, NY 14202, (716)848-1261, cmalcomb@hodgsonruss.com, www.hodgsonruss.com**

3D. State Environmental Quality Review Act (SEQRA)

Basics

ROOM: Building #2, Amphitheater 2-107

This introduction to the State Environmental Quality Review Act includes an overview of the environmental assessment form (EAF), Type I, Type II, and Unlisted actions and the sequence of making a positive or negative declaration on a project's potential to have an adverse impact on the environment. The relationship between the administration of local regulations and SEQRA will also be discussed and the changes to the SEQRA regulations (which took effect in January of 2019) summarized.

- **Christopher Eastman, Manager, Local Government Training, NYS Department of State, 99 Washington Avenue, Albany, NY 12231, (518)473-3355, christopher.eastman@dos.ny.gov, www.dos.ny.gov/lg**
- **Jennifer O'Donnell, Local Government Specialist, NYS Department of State, 99 Washington Avenue, Albany, NY 12231, (518)473-3355, jennifer.odonnell@dos.ny.gov, www.dos.ny.gov/lg**

3E. Work Zone Safety

ROOM: Building #5, Classroom 5-105

Traffic safety in work zones is the biggest concern for highway workers. Highway officials are responsible for protecting employees and the traveling public from injury, which can be difficult to accomplish in work zones. This session will address important ways traffic safety can be accomplished in work zones.

- **David Orr, PE, Director, Cornell Local Roads Program, 416 Riley-Robb Hall, Ithaca, NY 14853, (607)255-8033, david.orr@cornell.edu, www.clrp.cornell.edu**

3F. Electronic Death Registration System & Vital Records Updates

ROOM: Building #14, Classroom H-116 A&B

Does your office have the Electronic Death Registry (EDR) yet? If not, it will be coming to your office soon. NYS Department of Health officials will discuss updates to the EDR program and will be available to answer questions on vital records procedures.

- **James O'Connor, NYS DOH Field Representative, New York State Department of Health, Bureau of Vital Records, P.O. Box 2602, Albany, NY 12220-2602, (518)474-8187, james.oconnor@health.ny.gov, www.health.ny.gov/vital_records/edrs**

- **Gary Martinez, NYS DOH Field Representative, New York State Department of Health, Bureau of Vital Records, P.O. Box 2602, Albany, NY 12220-2602, (518)474-8187, gary.martinez@health.ny.gov, www.health.ny.gov/vital_records/edrs**

3G. Essential Tools For Successful Public Engagement

ROOM: Building #4, Classroom 4-009

This session will review and describe effective public participation strategies. Participants will learn how to: identify key issues early in a project process; design effective public engagement processes that respond to the key issues; and select engagement techniques that align with project goals, schedules, and the communities that will be engaged. The session is designed for local officials who interact with the public during site plan and subdivision reviews, planning processes, and project approvals.

- **Tanya Mooza Zwahlen, AICP, Highland Planning LLC, 820 South Clinton Avenue #3, Rochester, NY 14620, (585)315-1834, tanya@highland-planning.com, www.highland-planning.com**



*Infrastructure that Enables.
Architecture that Empowers.*

20 Industrial Parks
200 Miles of Sanitary Sewer
150 Miles of Storm Water
300 Miles of Water Main
40 Water Treatment Plants
70 Wastewater Treatment Plants
850 Miles of Highways & Roads
100 State, County & Local Parks
300 Miles of Trails
40 Libraries
1.5 M sq. ft. of Medical Facilities
80 K-12 Schools

We have assisted our clients in receiving over **\$700 million** in grants and loans.



Capital Consultants
Architecture & Engineering
www.c2ae.com | 866.454.3923



WILLIAMSON
Established 1870

**A leading supplier of Municipal Software
exclusively developed for local NYS government**

*NYS Municipal Accounting/ Budget Preparation
Town/Village/City Clerk
Tax Collection/TaxGlance©Lookup
Building and Code Enforcement w/Mobile App*

*Payroll/MPS Payroll Service
Water and Sewer Billing
Highway Superintendent
Capitol Assets*

New!! 5 Year Financial Forecasting Software

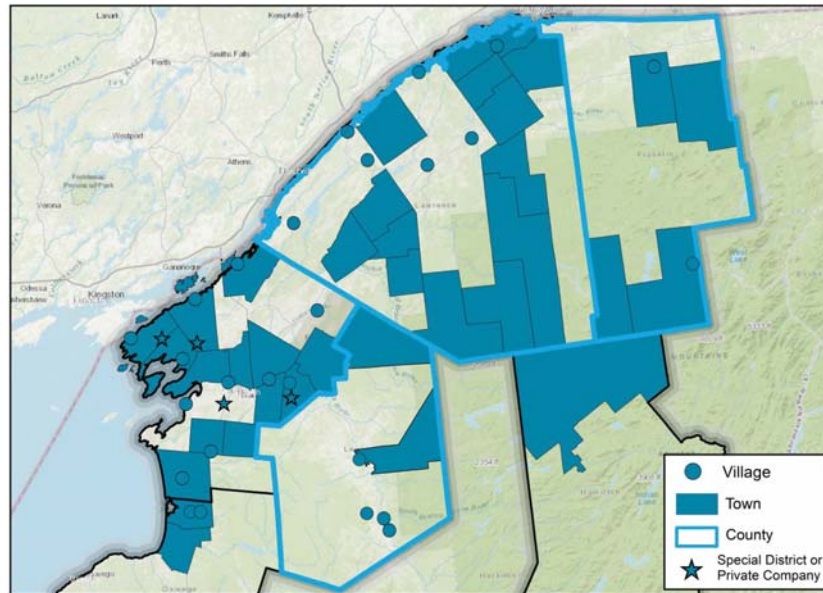
- ***FREE online program backup service/Disaster Recovery**
- ***Accept credit, debit and e check payments with program interface– no double entry needed**
- ***Water/Sewer Email Billing/Payment Interface**
- ***Complete Municipal Payroll Processing Service**

Website:
www.WLBonline.com

Williamson Law Book Company
790 Canning Parkway
Victor, New York 14564
P 585.924.3400 F 585.924.4153

Email:
Wlbsales@wlbco.us

The North Country's Regional GIS Resource Internet Mapping Application



- GIS Services include:
 - GIS Data Development
 - Records Conversion
 - Records Management
 - Data Hosting
 - Updates and Maintenance
 - Grant Writing Assistance
- 68 GIS hosting customers and growing
- No special software or equipment
- Public and Secure Private Portals

Go to www.danc.org on your computer or mobile device and click



Map Tools:

- * Select Features
- * Locate Address
- * Parcel Search
- * Measure
- * Draw
- * Print Map
- * Elevation Profile
- * Microsoft Birds Eye
- * Google Street View
- * And more!



Features:

- * Aerial Imagery
- * Streets
- * Municipal Boundaries
- * County Parcels
- * DANC Owned Infrastructure
- * Public Municipal Data
- * Wetlands
- * Zoning
- * Hyperlinked detail drawings
- * And much more!



Contact the Authority's GIS Supervisor

315.661.3218

GisSupport@danc.org



2:45-4:00 p.m. ~ Second Afternoon Session

4A. Making NY Count: How the 2020 Census Will Work & Why It Is Critical To Get A Full Count in NYS

ROOM: Building #6 Amphitheater 6-002

The 2020 census is right around the corner. Did you know that this census will focus on using the internet to increase response rates? Find out what your community can do to help bridge the digital divide, identify and reach out to "hard to count" groups, and more.

• **Ian Hull, Deputy Director, NY Regional Office for the Census Bureau,** (301)763-6649, ian.hull@2020census.gov, www.census.gov

• **Elizabeth Burakowski, Deputy Director of Upstate Revitalization, NYS Homes & Community Renewal, The Electric Tower, Suite 105, 535 Washington Street, Buffalo, NY 14203,** (646)457-0433, elizabeth.burakowski@nyshcr.org, www.nyshcr.org

4B. Cybersecurity Resources For Local Governments

ROOM: Building #3, Classroom 3-102/104

Local municipalities throughout the United States are consistently facing varied cyber threats from many different sources. This session will explore these threats and the actors behind them, and then discuss free resources available to all local governments through the Multi-State Information Sharing and Analysis Center (MS-ISAC).

• **Paul Hoffman, Senior Program Manager, Center for Internet Security, Home of MS-ISAC, 31 Tech Valley Drive, East Greenbush, NY 12061,** (518)880-0768, paul.hoffman@cisecurity.org, <https://msisac.cisecurity.org>

4C. Water Quality For Planning Boards

ROOM: Building #2, Amphitheater 2-107

Planning and zoning board members are often on the front lines of important land use decisions that have long term implications for a municipality. This session will teach these boards how to make informed decisions with an overview of soils, streams, wetlands and construction regulations. Planning officials will also gain a good understanding of what organizations can offer assistance when prickly land use concerns arise.

• **Jo-Anne Humphreys, Water Quality Specialist, The Nature Conservancy of Central and Western NY,** (585)340-3229, joanne.humphreys@tnc.org, www.nature.org

4D. Q & A for Planning Boards & ZBAs With Scott Chatfield

ROOM: Sturtz Theater 4-111

This is your chance to ask the expert your burning legal questions. Back by popular demand, this is an open floor session for questions on planning and zoning issues with Scott Chatfield.

• **Scott Chatfield, Esq., Chatfield Associates, P.O. Box 70, Marietta, NY 13110,** (315)636-7911



4E. Roadside Ditches Best Management Practices To Reduce Floods, Droughts & Water Pollution

ROOM: Building #5, Classroom 5-105

When rainfall pounds impervious surfaces and compacted soils, it runs off rapidly instead of percolating down to the groundwater. The runoff can contribute to flooding and carries pollutants that degrade water quality. Management practices for roadside ditches have been implemented in large part without considering the impacts on downstream water resources. This session will provide guidelines for adjusting ditch management practices to improve the quantity and quality of our water resources.

• **David Orr, PE, Director, Cornell Local Roads Program, 416 Riley-Robb Hall, Ithaca, NY 14853,** (607)255-8033, david.orr@cornell.edu, www.clrp.cornell.edu

4F. Organizing Records For OSC Audit

ROOM: Building #14, Classroom H-116 A&B

This session will discuss organizing key records and properly recording minutes with a State Comptroller's audit in mind. It will also highlight common errors found by auditors, actions clerks can take to correct them, and will include a question and answer period.

• **Anthony Iozzo, Senior Examiner, NYS Office of the State Comptroller, State Office Building, 333 East Washington Street, Syracuse, NY 13202,** (315)428-4192, aiozzo@osc.ny.gov, www.osc.state.ny.us

• **Heidi Rosen, Senior Examiner, NYS Office of the State Comptroller, State Office Building, 333 East Washington Street, Syracuse, NY 13202,** (315)428-4192, hrosen@osc.ny.gov, www.osc.state.ny.us

4G. Essential Tools For Successful Public Engagement

(continued)

ROOM: Building #4, Classroom 4-009

This session will be a continuation of 3G.

• **Tanya Mooza Zwahlen, AICP, Highland Planning LLC, 820 South Clinton Avenue #3, Rochester, NY 14620,** (585)315-1834, tanya@highland-planning.com, www.highland-planning.com



~*~*~* Conference Schedule at a Glance *~*~*~

7:30-8:30 a.m. ~ BREAKFAST WITH EXHIBITORS – Building #4/Gymnasium

8:30-9:00 a.m. ~ OPENING REMARKS & KEYNOTE by Colonel Kenneth Dean Harrison, Garrison Commander, United States Army Garrison Fort Drum - The Jules Center, Sturtz Theater 4-111

9:15-10:30 a.m. ~ SESSION 1

1A. Developing an Effective Fund Balance Policy <ul style="list-style-type: none">• <i>Laird Petrie, Associate Examiner, NYS OSC</i>	1B. Development Ready <ul style="list-style-type: none">• <i>Erik Cronk, Landscape Architect, C2AE Architecture/Engineering</i>• <i>Kevin Feuka, Project Manager, C2AE Architecture/Engineering</i>• <i>Ian Yerdon, Project Manager, C2AE Architecture/Engineering</i>	1C. Managing Land Use On Highway Corridors <ul style="list-style-type: none">• <i>Brian K. Madigan, RLA, CPESC, GYMO</i>	1D. ZBA Basics <ul style="list-style-type: none">• <i>Christopher Eastman, Manager, Local Government Training, NYS DOS</i>• <i>Jennifer O'Donnell, Local Government Specialist, NYS DOS</i>	1E. Federally Mandated Reasonable Suspicion Training <ul style="list-style-type: none">• <i>Roger Cuva, Vice President and Director of Risk Management, NYMIR</i>	1F. Records Management Essentials <ul style="list-style-type: none">• <i>Michael Martin, Regional Advisory Officer for Central New York Region, New York State Archives</i>	1G. Rural Drug Epidemic: It's Real & It's Local <ul style="list-style-type: none">• <i>Robert MacKenzie III, AEMT-P/CEM/CFC, Director, Lewis County Emergency and Fire Management Services</i>	1H. Step By Step Process Of A Reassessment <p>This course will review the necessary facts and statistics that an assessor needs in order to make informed decisions regarding a reassessment project in a smaller jurisdiction. The morning session will include a step by step analysis of the process assessors must take during a reassessment.</p> <ul style="list-style-type: none">• <i>Anne Sapienza, IAO, Assessor, Town of Stafford, Genesee County, NY</i>
<i>Building #4 Classroom 4-009</i>	<i>Building #2 Amphitheater 2-107</i>	<i>Building #6 Amphitheater 6-002</i>	<i>Sturtz Theater 4-111</i>	<i>Building #5 Classroom 5-105</i>	<i>Building #14 Classroom H-116 A&B</i>	<i>Building #3 Classroom 3-102/104</i>	

10:30-10:45 a.m. ~ BREAK

10:45 a.m.-Noon ~ SESSION 1

2Aa. Working With Communities on Flood Resilience Efforts <ul style="list-style-type: none">• <i>Khristopher A Dodson, Syracuse University EFC</i>• <i>Kristen Hychka, Syracuse University/EFC</i>	2B. Distressed & Abandoned Properties: Understanding New York's New Zombie Property Law <ul style="list-style-type: none">• <i>Wade Beltramo, General Counsel, NYCOM</i>	2C. Zoning & Land Use Law <ul style="list-style-type: none">• <i>Adam Walters, Partner, Phillips Lytle LLP</i>	2D. Record Keeping Tips For Planning Boards & ZBAs <ul style="list-style-type: none">• <i>Christopher Eastman, Manager, Local Government Training, NYS DOS</i>• <i>Jennifer O'Donnell, Local Government Specialist, NYS DOS</i>	2E. Anti-Harassment & the 2018 NYS Sexual Harassment Legislation <ul style="list-style-type: none">• <i>Susan O'Rorke, Vice President and Director of Marketing and Member Services, NYMIR</i>	2F. Managing Inactive Records <ul style="list-style-type: none">• <i>Michael Martin, Regional Advisory Officer for Central New York Region, New York State Archives</i>	2G. Engaging the Amish In Your Community <ul style="list-style-type: none">• <i>Robert MacKenzie III, AEMT-P/CEM/CFC, Director, Lewis County Emergency and Fire Management Services</i>	
<i>Building #4, Classroom 4-009</i>							
2Ab. Northern Border Regional Commission Funding Opportunities <ul style="list-style-type: none">• <i>Mark Pattison, Deputy Secretary of State, NYS DOS</i>• <i>Kyle Wilber, Local Government Specialist, NYS DOS</i>							
<i>Building #3 - Classroom 3-130</i>	<i>Building #2 Amphitheater 2-107</i>	<i>Sturtz Theater 4-111</i>	<i>Building #6 Amphitheater 6-002</i>	<i>Building #5 Classroom 5-105</i>	<i>Building #14 Classroom H-116 A&B</i>	<i>Building #3 Classroom 3-102/104</i>	<i>Building #6 Classroom 6-218</i>

12:00-1:00 ~ LUNCH – Sponsored by BCA Architects & Engineers - Building #4/Gymnasium

1:15-2:30 p.m. ~ SESSION 2

3A. Introduction to the National Flood Insurance Program (NFIP) <ul style="list-style-type: none">• <i>Mary Binder, CFM, Environmental Program Specialist, NYS DEC</i>	3B. Property Maintenance: Dealing With Junky Yards & Junkyards <ul style="list-style-type: none">• <i>Wade Beltramo, General Counsel, NYCOM</i>	3C. Regulating Short-term Rentals <ul style="list-style-type: none">• <i>Charles Malcomb, Esq., Hodgson Russ Attorneys</i>	3D. State Environmental Quality Review Act (SEQRA) Basics <ul style="list-style-type: none">• <i>Christopher Eastman, Manager, Local Government Training, NYS DOS</i>• <i>Jennifer O'Donnell, Local Government Specialist, NYS DOS</i>	3E. Work Zone Safety <ul style="list-style-type: none">• <i>David Orr, PE, Director, Cornell Local Roads Program</i>	3F. Electronic Death Registration System & Vital Records Updates <ul style="list-style-type: none">• <i>James O'Connor, NYS DOH Field Representative, NYS DOH</i>• <i>Gary Martinez, NYS DOH Field Representative, NYS DOH</i>	3G. Essential Tools For Successful Public Engagement <ul style="list-style-type: none">• <i>Tanya Mooza Zwahlen, AICP, Highland Planning LLC</i>	Assessor Training 1:15 - 4:00 p.m.
<i>Building #3 Classroom 3-102/104</i>	<i>Sturtz Theater 4-111</i>	<i>Building #6 Amphitheater 6-002</i>	<i>Building #2 Amphitheater 2-107</i>	<i>Building #5 Classroom 5-105</i>	<i>Building #14 Classroom H-116 A&B</i>	<i>Building #4 Classroom 4-009</i>	

2:30-2:45 p.m. ~ BREAK

2:45-4:00 p.m. ~ SESSION 3

4A. Making NY Count: How the 2020 Census Will Work & Why It Is Critical To Get A Full Count In NYS <ul style="list-style-type: none">• <i>Elizabeth Burakowski, Deputy Director of Upstate Revitalization</i>• <i>Ian Hull, Deputy Director, NY Regional Office of the Census Bureau</i>• <i>Mark Pattison, Deputy Secretary of State, NYS DOS</i>	4B. Cybersecurity Resources For Local Governments <ul style="list-style-type: none">• <i>Paul Hoffman, Senior Progm Manager, Center for Internet Security</i>	4C. Water Quality For Planning Boards <ul style="list-style-type: none">• <i>Jo-Anne Humphreys, Water Quality Specialist, The Nature Conservancy of Central and Western NY</i>	4D. Q & A for Planning Boards & ZBAs With Scott Chatfield <ul style="list-style-type: none">• <i>Scott Chatfield, Esq., Chatfield Associates</i>	4E. Roadside Ditches Best Management Practices To Reduce Floods, Droughts & Water Pollution <ul style="list-style-type: none">• <i>David Orr, PE, Director, Cornell Local Roads Program</i>	4F. Organizing Records For OSC Audit <ul style="list-style-type: none">• <i>Anthony Iozzo, Senior Examiner, NYS OSC</i>• <i>Heidi Rosen, Senior Examiner, NYS OSC</i>	4G. Essential Tools For Successful Public Engagement (continued) <ul style="list-style-type: none">• <i>Tanya Mooza Zwahlen, AICP, Highland Planning LLC</i>	2H. Players Involved In A Successful Reassessment <p>The many different players involved in the success of a reassessment project will be examined through role playing.</p> <ul style="list-style-type: none">• <i>Anne Sapienza, IAO, Assessor, Town of Stafford, Genesee County, NY</i>
<i>Building #6 Amphitheater 6-002</i>	<i>Building #3 Classroom 3-102/104</i>	<i>Building #2 Amphitheater 2-107</i>	<i>Sturtz Theater 4-111</i>	<i>Building #5 Classroom 5-105</i>	<i>Building #14 Classroom H-116 A&B</i>	<i>Building #4 Classroom 4-009</i>	<i>Building #6 Classroom 6-218</i>

4:00 to 5:00 p.m. ~ RECEPTION – Sponsored by GYMO Architecture, Engineering & Land Surveying - Building #4/Gymnasium